

# NEWSLETTER

WELCOME TO IN THE PASSENGER SEAT – YOUR INDUSTRY  
NEWSLETTER

EDITION 9 | AUGUST 2020 | PH: 1300 585 866

Welcome to the 09<sup>th</sup> edition of **In the Passenger Seat**, our free (not so) monthly newsletter for the driving instructors of Australia! You may have noticed that we did not release an edition recently. Hopefully, we will be able to move back to a monthly schedule soon.

To kick start this edition we cannot escape a COVID-19 update (with a Stage 4 priority). We must identify that the speed of change has been incredible, and any information listed within the newsletter may have changed by the time you read it.

We do not doubt that Victorian trainers trying to navigate the implementation of Stage 4 has been difficult. The conflicting information offered from official sources was breathtaking. We have had access to no less than twenty official statements with conflicting information and permissions. However, it appears to have become consistent.

To the best of our knowledge, it appears that Driver Trainers living in Stage 4 areas should not be delivering lessons at all. This directive includes any training before a client's booking to participate in an exemption test.

To the best of our knowledge, the DHHS permissible reasons and industries do not apply to the learn to drive L to P industry. As an example, to the best of our knowledge, L to P driving lessons is not formal education, so the education exemptions do not apply.

There have been exemption examples of lessons for work (truck licencing) proffered from VicRoads and the DHHS. That makes sense, as truck and bus licencing is exempt. To the best of our knowledge, car driving lessons for novice drivers in Stage 4 has not.

As stated on the DHHS Travel: Metropolitan Melbourne stage 4 webpage; Question: Can I leave my house to take a driving lesson? Answer: No. Driving for practice is not allowed.

In regards to permitted reasons, to the best of our knowledge, driving with you, on a lesson, is not permitted. You do not work for the company your client works for, so driving with you, is not part of driving for their job. If they need to go shopping, attend a medical appointment or travel to work, then hiring you to arrive at their destination (where they just happen to drive with L plates) is not permitted. To the best of our knowledge, you are not a taxi or rideshare service.

This scenario does make it difficult, as Driver Trainers can participate in an exemption drive test with a client. It is permissible to meet your client at Vicroads before their appointment. You can pick your client up and deliver them to the CSC for their test. They can use your vehicle, and you can participate in the assessment as per usual. You should have the DHHS work permit filled out and with you. You should have a COVID-19 plan in place. Face masks and vehicle hygiene as an example.

We understand for many trainers; this is a tricky proposition to accept. There are identifiable OHS concerns. It is not desirable to have a client drive your vehicle after an absence. Vehicle familiarisation is a recognised road safety factor and part of your obligation to maintain a safe working environment.

We believe a lesson on the day of an exemption test would be advantageous in the interest of safety. Even it was for an hour only.

To the best of our knowledge, students living within Stage 4 areas should not be booking an exemption test if they do not have 120 hours of logbook practice inclusive of 20 hours at night.

A student can apply for the 120-hour exemption, then apply for an exemption test. We imagine VicRoads will consider each case on its merit. However, the Department of Transport, TAC, VicRoads have demonstrated a dedication to benefits of the Graduated Licencing Systeme/Scheme and the 120-hour requirement historically.

We must identify that we are not the regulator, not a legal team, or your industry association. We offer the above as nothing more than an observation worth considering and measuring against your interpretation. What is provided is based upon our understanding at the time of writing. You must make up your mind on whether you deliver lessons, living within a Stage 4 lockdown area.

Luckily, to the best of our knowledge, the rest of Australia has returned to a regular version of licencing. Some locations never stopped.

Following on and remaining positive, make sure to like and follow the In the Passenger Seat Facebook page. We post more information there regularly eliminating the need to wait for the next edition to catch up on industry news.

In this month's newsletter, there are some interesting articles; We suggest that you follow up the items and expand your knowledge. We must thank Jacob, a part-time member of our team for putting this newsletter together.

Once again, we invite you to make any contribution to the newsletter. Whether you write an article, or suggest a story, your contribution will be greatly appreciated. Contact [editorial@its.edu.au](mailto:editorial@its.edu.au)

Stay safe on the road.

Editorial sources:

DHHS Q&A page: <https://bit.ly/2XKEtQQ>

VicRoads exemption page: <https://bit.ly/2XNJwzU>.

## AUSTRALIAN TAX OFFICE SMALL BUSINESS NEWSROOM

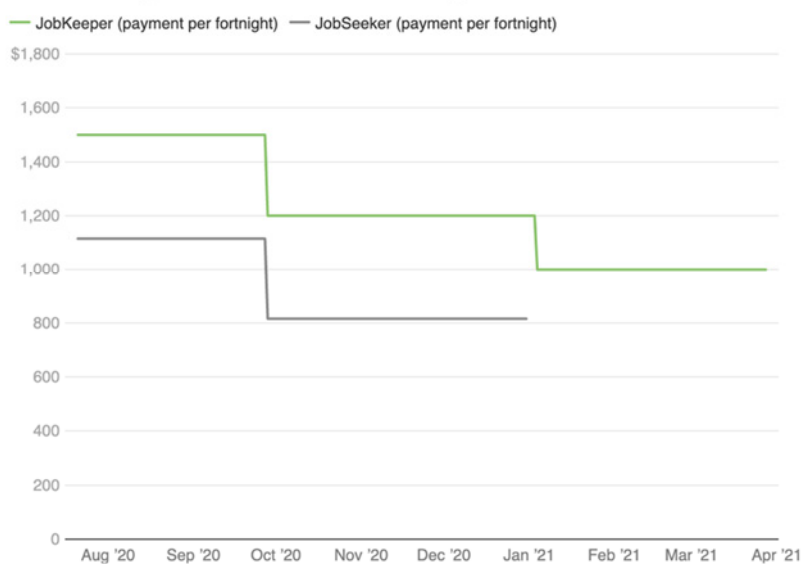
### COVID-19: WAGES SUBSIDY

The Government's support packages have been a huge help for millions of Australians during the COVID-19 pandemic, but as we reach September, what will be happening?

#### JOBSEEKER AND JOBKEEPER UPDATES

The Government has announced that it will be extending JobKeeper. The payment, intended to support businesses and not-for-profit organisations that have been impacted by the COVID-19 pandemic, will continue through to the 28<sup>th</sup> of March, 2021. To support the lengthening of the payment, the amount received each fortnight will be reduced from \$1,500 down to \$1,200 in September, and then further reduced down to \$1,000 in February (for employees who were working an average of 20 or more hours in the four weeks prior to the 1<sup>st</sup> of March, 2020).

How JobKeeper and JobSeeker will change



Source: <https://www.abc.net.au/news/2020-07-21/jobkeeper-jobseeker-coronavirus-support-numbers/12477186>

From the 28<sup>th</sup> of September, businesses and not-for-profit organisations who seek to continue JobKeeper payments will need to reassess their eligibility for the extension period, based on their actual turnover in the June and September quarters. They will also be required to do this again in January.

JobSeeker, the payment that supports Australians whose work situation has changed due to coronavirus, or are looking for work, will also see its payments be reduced in September, from its current \$1,115 per fortnight, to \$815.

#### NEW WORKER SUPPORT PAYMENTS INTRODUCED FOR VICTORIANS

The Government has also introduced two new one-off support payments for Victorians currently missing out on work; a \$300 payment for those staying home after getting a COVID-19 test (must have gotten tested on the 23<sup>rd</sup> of July or later), and a \$1500 payment for those who have tested positive for coronavirus. In order to be eligible for this payment, you must not be receiving any other income support from the Government, must have exhausted sick and carers leave, and have been likely to work during the period of which you are isolating.

If you believe you're eligible for either of the two new payments, you will need to apply for them through their online portal, where you'll answer some questions about the date of your test, your current situation, etc.

You can fill out the form here:

<https://businessvic.secure.force.com/PublicForm?id=eic19p2020#no-back-button>

More information about the new payments can be found here:

<https://www.dhhs.vic.gov.au/covid-19-worker-support-payment>

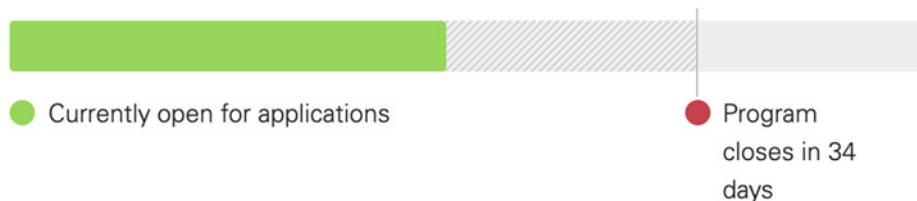
## BUSINESS SUPPORT FUND EXPANSION

In order to support businesses impacted by the new Stage 4 restrictions in metropolitan Melbourne, and Stage 3 restrictions in regional Victoria, the Victorian Government has introduced two new one-off grants available to eligible businesses under the Business Support Fund – Expansion program; either \$10,000 for employing businesses in metropolitan Melbourne and Mitchell Shire, or \$5,000 for employing businesses in regional local government areas, excluding Mitchell Shire. Businesses that have already applied for, or received a Business Support Fund – Expansion grant will not need to reapply, and successful applicants will automatically receive this additional allocation.

Applications for the program have been extended until the 14<sup>th</sup> of September 2020.

Learn more about the new grants, and apply for them here:

<https://www.business.vic.gov.au/support-for-your-business/grants-and-assistance/business-support-package/business-support-fund?fbclid=IwAR1qj9qRenyYUluGPvhIDmijwjng7Lz3xRUg5xj4DUoUCI1LmQXqvywICG0>



## POTENTIAL FOR BIGGER EOFY TAX RETURN

Though the COVID-19 pandemic has disrupted many businesses and people's livelihoods, your EOFY tax return could be bigger due to the changes the work environment has seen this year. There are a couple factors in this claim, including, but not limited to

- Having reduced hours may mean your employer over-deducted your tax—there is [a simple calculator](#) created by the ATO to help determine how much should be withheld
- If you had to create a work-from-home office, you can claim deductions on anything you use in order to perform your job, including paper, furniture, technology, stationery, phone and internet bills, and even cleaning supplies
- You can claim electricity expenses associated with heating, cooling, and lighting the area where you work.

You can access the full, in-depth list, and see other helpful tips here:

<https://www.ato.gov.au/General/COVID-19/Support-for-individuals-and-employees/Employees-working-from-home/>

## VICROADS HOLIDAY OPENING HOURS FOR 2020

VicRoads' Customer Service Centres and call centre will be closed on these upcoming dates throughout 2020:

**Melbourne Cup**- Tuesday, 3<sup>rd</sup> of November

**Christmas Day**- Friday, 25<sup>th</sup> of December

**Boxing Day**- Monday, 28<sup>th</sup> of December

*SOURCE: VicRoads website*

## VICROADS UPDATES FOR STAGE 4 RESTRICTIONS

VicRoads will remain open through Stage 4 Restrictions, but with some changes.

### LIGHT VEHICLE TESTING

All computer-based tests and license testing in both regional and metropolitan Melbourne has been suspended. Customers can still apply for license testing if they receive approval under hardship and special circumstances.

### HEAVY VEHICLE AND MOTORCYCLE TESTING

Heavy vehicle and motorcycle testing will continue as normal, with no current changes.

### CUSTOMER SERVICE CENTRES

VicRoads' Customer Service Centres will remain open (excluding Geelong), though only for essential services.

### ONLINE PORTAL

There is a plethora of services you can fulfill online through the VicRoads website, relating to registration, licensing, and more. VicRoads encourages you to pay for your registration or license renewal over the phone or online, and they do not require a new photo to do so.

### INTERSTATE AND OVERSEAS LICENSE CONVERSION

If you have an interstate or overseas license, you can continue to drive on it as long as you have not had an unsuccessful drive test. If you were in Victoria prior to 29/10/2019, you have until the 29<sup>th</sup> of April 2021 to convert it to a Victorian license.

If you hold an overseas license, and arrived in

Victoria after 29/10/2019, you can fill out their overseas driver form to see how long you can continue to use your license before converting it. You can access the form here:

<https://www.vicroads.vic.gov.au/licences/renew-replace-or-update/new-to-victoria/overseas-drivers>

Transaction type	Link
Vehicles & Registration	<ul style="list-style-type: none"> <li>• Renew your registration</li> <li>• Check vehicle registration</li> <li>• Apply for a registration concession</li> <li>• Cancel registration &amp; apply for a refund</li> <li>• Sell and transfer your vehicle</li> <li>• Setup and manage short term registration</li> <li>• Get an Unregistered Vehicle Permit</li> <li>• Renew your club permit</li> <li>• Order custom number plates <a href="#">↗</a></li> <li>• Renew vessel registration</li> </ul>
Drivers & Licensing	<ul style="list-style-type: none"> <li>• Renew your licence</li> <li>• Order replacement driver licence or learner permit <a href="#">↗</a></li> <li>• Practice learner permit test</li> <li>• Order driver history report (including demerit point report) <a href="#">↗</a></li> <li>• Renew your marine licence</li> <li>• Call 1300 728 977 for automated demerit point check</li> </ul>
Other	<ul style="list-style-type: none"> <li>• Update your address</li> <li>• Upload and submit forms</li> <li>• Order books and publications online <a href="#">↗</a></li> <li>• Light trailer vehicle identification number request form</li> <li>• Search the probationary prohibited vehicle database <a href="#">↗</a></li> </ul>

### MEDICAL REVIEW AND OCCUPATIONAL THERAPY

VicRoads is postponing all Medical Review and Occupational Therapy drive tests. You may be provided with a 'conditional license' while you are waiting for your on-road assessment, but this will be assessed on a case-by-case basis.

### REGISTRATION RELIEF

To help relieve financial pressures during the pandemic, VicRoads is providing you the option to pay your registration in 3-month or 6-month periods, providing more flexibility. You must update your registration through their website to do so.

Heavy vehicle owners can apply for a seasonal registration, in which you nominate parts of the year where your heavy-vehicle will be in use, and not in use. To apply for a seasonal registration, you will be required to fill out their [Seasonal registration form \[PDF 339 Kb\]](#), and to make an appointment with VicRoads, either over the phone (recommended), or in person.

### SIMPLIFIED RE-REGISTRATION FOR BUSINESSES

If you are the owner or operator of a business-use vehicle, but had to cancel, surrender, or did not renew your registration due to the coronavirus pandemic, you may be eligible for VicRoads simplified re-registration process, in which they'll waive re-registration appointment fees, number plate assignment fees, and the requirement for the vehicle to undergo a roadworthy inspection, or certificate of roadworthiness (for eligible vehicles under 5 years old. The simplified re-registration process is available from July 1<sup>st</sup>, through to the 31<sup>st</sup> of December (non-inclusive).

Here is the list of requirements in order to be eligible:

#### To be eligible:

- Your registration must have been cancelled, surrendered or not renewed due to the coronavirus (COVID-19) pandemic on or after 16 March and before 1 July 2020.
- You must have a [myVicRoads account](#) and re-register the vehicle online.
- You must be able to prove your vehicle is used for business purposes or is a private vehicle on the [Commercial Passenger Vehicles Victoria \(CPVV\)](#) [register](#) as a taxi or ride share vehicle.
- Your vehicle must be less than five years old.
- The personal and vehicle details must not have changed and must match the information in our system.
- If you do not meet the eligibility criteria, normal re-registration requirements (including provision of a current Certificate of Roadworthiness) will apply.

If you believe that you are eligible, you can apply through your VicRoads account.

## VICROADS ROADSMART PROGRAM

### ROADSMART ACCREDITED OFF-ROAD PROVIDERS

- > **Intelligent Training Solutions Pty Ltd**  
PH: 03 5415 0209 or 1300 585 866  
W: <https://www.its.edu.au>  
E: [roadsmart@its.vic.edu.au](mailto:roadsmart@its.vic.edu.au)
- > **Icon Drive Services**  
PH: 0414 950 833 (Rita Waters)  
W: <http://icondrive.com.au/>  
E: [info@icondrive.com.au](mailto:info@icondrive.com.au)
- > **ADTAV**  
PH: (03) 9887 8074 (Jenny Ravlic)  
W: [www.adtav.org.au](http://www.adtav.org.au)  
E: [info@adtav.org.au](mailto:info@adtav.org.au)

The accredited providers listed above have off-road training venues utilised by the Road Smart program for the delivery of the practical driving component. If you are interested in working on this program, contact the accredited providers listed above.

## VICROADS TESTING CENTRES

### REMEMBER: WE WANT TO HEAR FROM YOU!

- VicRoads Ararat
- VicRoads Bairnsdale
- VicRoads Ballarat
- VicRoads Benalla
- VicRoads Bendigo
- VicRoads Broadmeadows
- VicRoads Bundoora
- VicRoads Burwood
- VicRoads Carlton
- VicRoads Cobram
- VicRoads Colac
- VicRoads Dandenong
- VicRoads Dromana
- VicRoads Echuca
- VicRoads Frankston
- VicRoads Geelong
- VicRoads Hamilton
- VicRoads Heatherton
- VicRoads Hoppers Crossing
- VicRoads Horsham
- VicRoads Kyneton
- VicRoads Leongatha
- VicRoads Melton
- VicRoads Mooroolbark (Appointments Only)
- VicRoads Morwell
- VicRoads Pakenham
- VicRoads Portland
- VicRoads Sale
- VicRoads Seymour
- VicRoads Shepparton
- VicRoads Swan Hill
- VicRoads Wangaratta
- VicRoads Warragul
- VicRoads Warrnambool
- VicRoads Werribee (Appointments Only)
- VicRoads Wodonga

**VICTORIAN  
SCHOOL TERM DATES FOR 2020**

Victoria School Term Dates for 2020		
School Holidays	Starts	Finishes
Term 3	13 July 20	18 Sep 20
Term 4	05 Oct 20	18 Dec 20

**NEW SOUTH WALES SCHOOL TERM DATES  
FOR 2020**

New South Wales – School Term Dates 2020		
School Holidays	Starts	Finishes
Term 3	20 July 20	25 Sep 20
Term 4	12 Oct 20	18 Dec 20

**SOUTH AUSTRALIA SCHOOL TERM DATES  
FOR 2020**

South Australia School Term Dates for 2020		
School Holidays	Starts	Finishes
Term 3	20 July 20	25 Sep 20
Term 4	12 Oct 20	11 Dec 20

**QUEENSLAND SCHOOL TERM DATES FOR  
2020**

Queensland School Term Dates 2020		
School Holidays	Starts	Finishes
Term 3	13 July 20	18 Sep 20
Term 4	6 Oct 20	11 Dec 20

*SOURCE: Various government department sources via Google Search*





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**VIC: COMMERCIAL PASSENGER VEHICLES VICTORIA (CPVV)****STAGE 4 RESTRICTION UPDATES FOR CPVV**

The Commercial Passenger Vehicles Victoria (CPVV) have announced that commercial passenger vehicle services will continue to be available during Stage 4 restrictions, but only to support access to permitted services, and to provide transport for permitted workers. They will continue to update their website with news about Stage 4 as we progress.

**NEW GOVERNMENT SUPPORT PACKAGE FOR MPTP MEMBERS**

The CPVV have also revealed their Victorian Government support package for members of the Multi Purpose Taxi Program (MPTP). While the package does not currently support driver instructors, we hope that they will extend it to do so in the future. If you are a member of the MPTP, you can learn more about the support package here: <https://cpv.vic.gov.au/drivers/coronavirus-covid-19/coronavirus-covid-19-faqs2/financial-and-business-issues-faqs/victorian-government-cpv-support-package>

*SOURCE: CPVV*

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**NSW: TRANSPORT ROADS AND MARITIME SERVICES (RMS)****UPDATES REGARDING DRIVER TESTING**

On the 1<sup>st</sup> of July, driver testing has reopened after being closed for 3 months. The reopening brings new safe driver testing measures, in order to ensure all parties involved are well and not at risk. This includes the person undertaking the test being required to sign a [Driver testing statutory declaration](#) confirming that they are well enough to undertake the test, temperature checks, and social distancing practices. The assessor will be required to wear a face mask or face shield, provide their own seat cover, and reduce the duration of the test and immediately return to a service centre if the candidate has failed their test.

Interstate and Overseas license holders that have lived in NSW continuously for over 3 months, or if your 3-month period to transfer to a NSW license expired on or after 27<sup>th</sup> of March now have until the 30<sup>th</sup> of September 2020 to convert to a NSW license.

*SOURCE: Service NSW*

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**SA: DEPARTMENT OF PLANNING, TRANSPORT AND INFRASTRUCTURE (DPTI)**

## INDUSTRY NEWS FROM AROUND AUSTRALIA

This section of our newsletter provides you with driver trainer related industry news from throughout Australia.

Our aim is to highlight stories of interest and educational content that can be shared between the driving instructor community and your students. We also aim to share information that has the potential to inspire you to take in new work in other areas of driver training within our industry.

### DRIVER TRAINERS OF AUSTRALIA UPDATE

Driver Trainers of Australia (DToA) is the single largest private Facebook group dedicated to the driving instructor industry. With 587 members, the group is growing each day. The admin of the group, Harry Graeve, announced a brand-new members-only forum webpage that is aimed to allow the users to access the information they need in a much more streamlined, easier manner. As Harry Graeve explained in his announcement, "It means that we will be able to keep a permanent record of pertinent information and informative discussions. As great as a Facebook page is, the forum gives us an opportunity to search topics and categorise information in a meaningful way."



You can sign up for a free membership and join the forum here: <https://dtoa.com.au/>

*SOURCE: Driver Trainers of Australia*

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### TRAPPED ON THE PHONE EACH MORNING?

If you're anything like us, you'll have spent the greater part of each morning fielding phone calls from clients wanting to know the status of your business, their lessons, or their driving tests.

Don't forget to remind your clients that, even though you are still working through the information on if, or how your business can operate during this period, you will ALWAYS be there to support them.

**Some helpful questions you should ask yourself to ensure your students are best supported are:**

- What ideas have you come up with to support your students during lockdown restrictions, should that occur?
- Has anybody run their students through strategies or exercises to practice over a Zoom meeting?
- Has anybody created video content (example: on how to reverse park) for your students to use and follow?
- We would love to hear your ideas if you don't mind sharing with our wonderful community.
- For the team here at Intelligent Training Solutions, it's not about what the restrictions say, it's all about what YOU make of them and the opportunities that can be created.

## MOBILE CAMERAS APPROVED FOR USE IN VICTORIA AND QUEENSLAND

Mobile cameras, introduced in December of 2019, aim to deter, and reduce the amount of people using phones whilst they drive. The Victoria Police have approved the use of mobile cameras in unmarked vehicles parked on the side of the road, or on a tripod that's outside the vehicle in over 2,000 locations. The list of locations is being updated monthly, and you can view it here:



<https://www.camerassavelives.vic.gov.au/camera-locations/approved-mobile-camera-locations#:~:text=Mobile%20cameras%20can%20be%20used,any%20time%20on%20any%20day.>

In addition to the Victorian news, mobile cameras are being introduced on Cairns roads from this week onwards and will cycle through different streets throughout Queensland over the course of the year.

*SOURCE: Cameras Save Lives, and NRSPP, image from Hamilton Janke*

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## DRIVER DISTRACTION AND CAMERA-DETECTED MOBILE PHONE USE WEBINAR

The Australian College of Road Safety (ACRS) is hosting a new NSW chapter webinar about driver distraction and camera detected mobile phone usage. The webinar aims to discuss innovations made in technology to help address the ever-important issue of driver distractions. It will be taking place on the 19<sup>th</sup> of August, 12:30pm to 1:30pm.

You can register your interest for the webinar here:

[https://www.arrb.com.au/online/acrs?utm\\_campaign=ARRB%20FREE%20Webinars&utm\\_medium=email&\\_hsmi=92565649&\\_hsenc=p2ANqtz--\\_XXI2fF1O89SFf787Q4eCbflyUuQN6p54z8ebLUs\\_yktITZV4y3w\\_dyyjc22kJgcomToJ\\_0TldKYd-XcPJP9kaI0dLQ&utm\\_content=92565649&utm\\_source=hs\\_email](https://www.arrb.com.au/online/acrs?utm_campaign=ARRB%20FREE%20Webinars&utm_medium=email&_hsmi=92565649&_hsenc=p2ANqtz--_XXI2fF1O89SFf787Q4eCbflyUuQN6p54z8ebLUs_yktITZV4y3w_dyyjc22kJgcomToJ_0TldKYd-XcPJP9kaI0dLQ&utm_content=92565649&utm_source=hs_email)



## *Driver distraction and camera-detected mobile phone use*

**Bernard Carlon** Executive Director, Centres for Road Safety and Maritime Safety, Transport for NSW  
**Alexander Jannink** Managing Director, Acusensus

**When:** Wednesday 19 August 2020, 12:30pm to 1:30pm (AEST)

**Where:** Webinar - Register at [https://unsw.au1.qualtrics.com/jfe/form/SV\\_4U4RR/H1JUAMwK1](https://unsw.au1.qualtrics.com/jfe/form/SV_4U4RR/H1JUAMwK1)

### Seminar

This seminar will provide insights into innovative work being undertaken to address driver distraction, and the impact the NSW introduced camera system detecting mobile phone use by drivers is having or expected to have on road trauma and driver behaviour.

During the seminar, Bernard Carlon from the Centres for Road Safety and Maritime Safety will provide an overview of the:

- driver distraction problem
- trial of camera systems to detect drivers using mobile phones
- policy development process
- legislative changes
- chain of evidence to ensure the infringements are able to be upheld in court
- implementation
- pros and cons of covert vs overt and fixed vs mobile enforcement operations
- evaluation/s of the impact of the system on road trauma and/or driver behaviour
- lessons learnt
- future directions

Alexander Jannink from Acusensus will talk about:

- how the Acusensus camera system was developed
- how the technology works
- future directions for camera-based road safety technologies



Point your phone camera at the QR code, to register.

### Bernard Carlon



Bernard Carlon is the Executive Director, Centres for Road Safety and Maritime Safety in Transport for NSW. Bernard joined Transport for NSW in 2012 as the Director, Strategy and Policy and has led the Centre for Road Safety since 2015 and Maritime Safety since 2016. He is a board member of ANCAP and a member of the Austroads National Road Safety Taskforce. Bernard has held senior state government roles in policy, regulation, communications and program delivery across the Health, Justice, Environment and Transport portfolios. He is charged with leading the Road Safety and Maritime Safety Strategy's to move the trauma on our roads and waterways Towards Zero.

### Alexander Jannink



Alexander Jannink is a passionate advocate for road safety, focusing on interventions that improve road user behaviour. He is Managing Director of Acusensus, an innovative road safety technology provider which delivered the world-first distracted driving enforcement camera solution deployed by the government of NSW Australia - 'Acusensus Heads-Up'. Prior to founding Acusensus, Alexander was Head of Research & Development for Redflex Traffic Systems and has developed camera enforcement and collision prevention technology that has been deployed in over 30 countries.

Source: Australian College of Road Safety

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### KEYS2DRIVE UPDATES

#### RESUMPTION OF KEYS2DRIVE LESSONS

After a temporary suspension, due to COVID-19 restrictions, Keys2drive lessons resumed on 8 June 2020 (where permitted under relevant state and territory guidelines). Lesson numbers quickly returned to or exceeded pre-restriction levels, which was great to see.

Thank you to our amazing instructors who have been so patient and understanding during this unprecedented time. This would have been a lot harder without your incredible support.

#### KEYS2DRIVE INSTRUCTOR NUMBERS

We now have more than 1,500 Keys2drive-accredited instructors across Australia, and many completed their training during the program's hiatus. During the June 2020 quarter we welcomed another 80 driving instructors, which is nearly triple the number for the same time last year.

#### KEYS2DRIVE LESSON NUMBER MILESTONE

Recently we hit a milestone of 750,000 participants (learners and supervisors) in the Keys2drive program since it began in 2009. We're incredibly proud of this achievement and, as we've said before, without our amazing instructors it wouldn't be possible.

#### KEYS2DRIVE ACCREDITATION

We're really keen to accredit new instructors, especially those from the country. Keys2drive pays a premium for lessons delivered in regional and remote areas, so if you've ever considered becoming Keys2drive accredited, now could be the perfect time. A list of accreditation criteria is included on the next page, or visit [www.keys2drive.com.au/accreditation-criteria](http://www.keys2drive.com.au/accreditation-criteria)

If you have any queries, please contact the Keys2drive office on 1800 696 929 or at [admin@keys2drive.com.au](mailto:admin@keys2drive.com.au)

On behalf of the Keys2drive team, please stay safe and healthy.

Best wishes

Andrew  
Keys2drive

#### WHO CAN BECOME A KEYS2DRIVE-ACCREDITED DRIVING INSTRUCTOR?

Any accredited driving instructor who meets the criteria can register to become Keys2drive-accredited. There is NO charge to complete the training and the whole course is completed online. From start to finish, the entire accreditation process should take three to six weeks, depending on the individual, but please make sure you meet the following eligibility criteria prior to registering:

- Full Australian driver's licence
- Instructor's licence for your state/territory
- Current Working with Children check
- Certificate IV in Driving Instruction. If you are unsure whether you comply, please contact [admin@keys2drive.com.au](mailto:admin@keys2drive.com.au) for more information. A list of Certificate IV in Driving Instruction providers can be found at [www.training.gov.au](http://www.training.gov.au)
- Use a five-star ANCAP rated vehicle that is no more than seven years old. More information on ANCAP ratings can be found at [www.ancap.com.au](http://www.ancap.com.au)

- Provide a current comprehensive motor vehicle insurance policy statement
- Hold an active ABN
- Complete the Keys2drive online accreditation course
- Abide by the Keys2drive-accredited driving instructor Code of Practice
- Participate in ongoing professional self-development

For more information on the Keys2Drive application criteria, visit [www.keys2drive.com.au/accreditation-criteria](http://www.keys2drive.com.au/accreditation-criteria) or call the Keys2drive office on 1800 696 929.

*Source: Andrew-, Keys2Drive*

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## RE:ACT – INSPIRING CHANGE

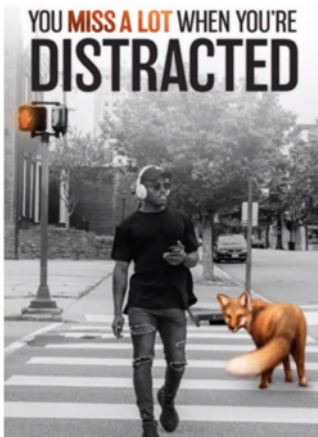
re:act has chosen its winning campaigns for the year of 2020! 2020 was focussed on distractions, and how they pose a huge risk to Australians both on and off the road.

Melbournian winners Stephanie Powell, Thomas Pritchard, Caitlin Xavier and Laura Hughes campaign on Vulnerable Road User distraction expertly uses visual techniques to convey the impact of distractions.

The winners in Brisbane, Kate Walters, Paulus Pearce, Mea Clifford and Macey Robinson-Stewart cleverly utilise Modern-day experiences to deliver a timeless message in their 'Where's Your Sense' campaign.

Lastly, Ella Mander-Jones appeals to the music-lover in all of us with her 'Killer Playlist' campaign, reminding us that no belting-out session is worth risking a life. Congratulations to the winners!

You can view all the above mentioned campaigns, and more (including the London winners) by clicking this link: <https://reactforchange.com/2020>



*Source: re:act*

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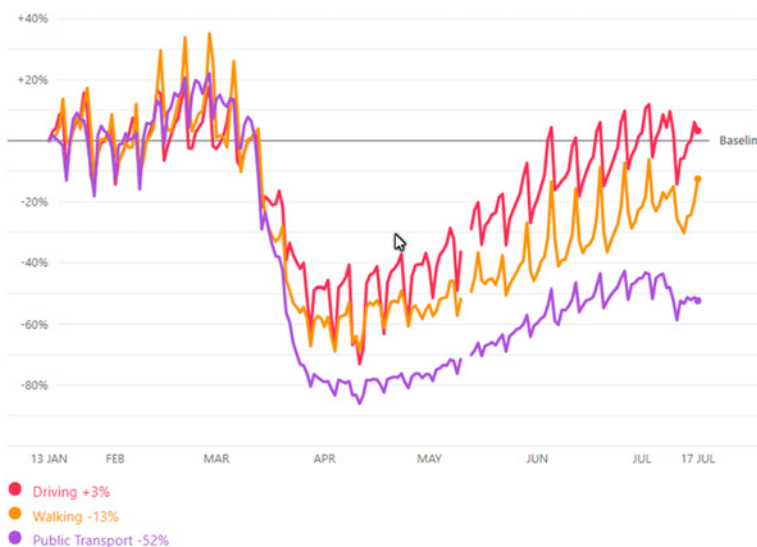
## NSW'S SLOWEST SUBURB

Manly has reduced its speed limit from 40km/h to 30km/h, the slowest speed limit of any suburb in NSW. The change was made to decrease the risk of pedestrians dying in a car accident—with there being a 40% risk of death when driving at 40km/h, but only a 10% risk at 30km/h. If the change is successful, the council will look to extend the change to other areas in the northern beaches.

Source: The Sydney Morning Herald

### CARS IN CONTROL

COVID-19 has brought many changes to our daily lives, one of which being how we get to and from work. Public transport has seen a 53% drop in users, as fears of social distancing and hygiene heighten. Because of this, there are more cars on the road, making our work as driving instructors all the more valuable. With more drivers comes more unconfident people on the roads—making the importance of road safety more important now than ever. We want to thank all those who have continued to do their duty as driver instructors through the pandemic and hope all our readers are staying well.



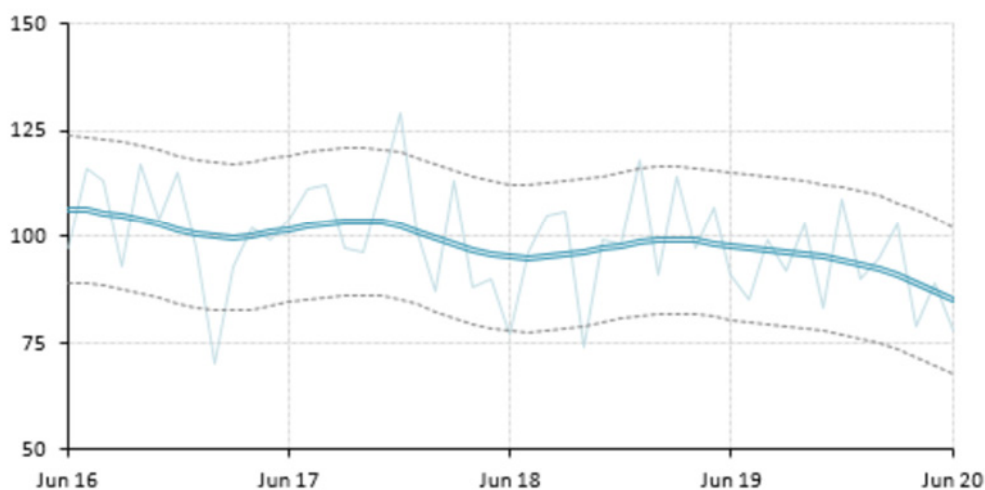
Source: Architecture and Design, and Apple Mobility Trends

### ROAD TOLL DROPS

Australian Road Tolls has dropped significantly by -13.6% nationally in the same year-to-date period in 2019. The largest percentage drop was seen in Western Australia, a -24.7% drop, and the largest (and only) increase was seen in Queensland, with an 18.2% increase in deaths. The overall trend of decreasing fatalities is wonderful news, and we hope that the trend can continue into 2021.



### MONTHLY ROAD DEATHS — LAST FIVE YEARS WITH TREND



Source: BITRE

## 125 DEATHS ON VICTORIAN ROADS

Although road tolls have decreased overall, there has still been an alarming 125 recording deaths on Victorian roads. While deaths are down from the 165 recording least year, the number of deaths is still far too high. Road Safety Minister Ben Carroll pleaded that “There are still too many people dying on our roads. I urge everyone to play their part in keeping our roads safe for the rest of the year and -beyond”.

*Source: NRSPP*

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## TEMPERATURE CHECKS

The ITS team has created a temperature checking procedure in a recent update of our internal policies.

In the spirit of sharing, we are publishing this procedure (slightly modified for the driver training community) here for you to use and/or modify as you see fit. We suggest uploading this information to your own website and/or creating a printed flyer to hand out to each of your students.



### TEMPERATURE CHECKING PROCEDURE - Last Updated 30/07/2020

Temperature testing is now compulsory for all students and instructors throughout our driving school. Temperature testing is something that the Department of Education and Training has specifically asked Education providers to do. Although it is currently just for high school, TAFE's and RTOs, we have decided to implement this policy to all our students throughout <insert driving school name>. To assist our staff, instructors and

students in understanding the requirements implemented by <insert driving school name here> for temperature checking, the following guidelines will be applied:

Prior to entering a driver training vehicle, all instructors and students must have their temperature checked.

A person's temperature must be checked using a contact-free infrared thermometer supplied by <insert driving school name>. The temperature reading must be taken by pointing the laser beam on the person's forehead, avoiding the eyes.

Each student's temperature readings will be recorded by the instructor on a register approved by <insert driving school name>.

### SAFE TEMPERATURE READINGS

If a student or staff member registers a temperature of between 36.0 to 37.3, the student may be admitted into the vehicle. Readings that fall below 36.0 are deemed to be false. In these situations, the un-safe temperature readings procedure should be implemented



### UN-SAFE TEMPERATURE READINGS PROCEDURE

If the student or staff member registers a temperature reading of 37.4 or higher, (or below 36.0) the following steps are to be actioned:

- The student or staff member should be instructed to remove any excess items of clothing (jackets, hats, gloves etc...) prior to self-isolating in their house or place of pickup for a period of 15 minutes.
- Upon the completion of the 15 minutes of self-isolation, the student or staff member should return to have their temperature re-checked.
- If the temperature reading is with the safe range as listed below, the student or staff member may enter the driver training vehicle.
- If the temperature reading is still above 37.4, the student is to be excluded from class and advised to return home to seek the advice of their local GP.
- If the temperature reading is below 36.0, a new thermometer should be used.

### WHEN IS IT SAFE TO RETURN TO STUDY?

Any student or staff member who has registered a temperature of 37.4 or higher will not be allowed to return to professional driving lessons (class) or work for a period of 14 days (2 weeks) unless approved to do so by a medical professional by way of a written report or letter confirm it is safe to do so.

Any student who is asked to leave a course due to high personal temperature readings, and who has pre-paid for their lesson will be given a free transfer or credit note for use on another lesson. NO REFUNDS WILL BE PROVIDED UNDER THESE CIRCUMSTANCES.

NOTE: A cancellation fee will NOT apply in this situation.

Please remember, if you are experiencing any flu-like symptoms, please follow the National and State health advice and stay-home.

We will look forward to seeing you when you are fit and well.

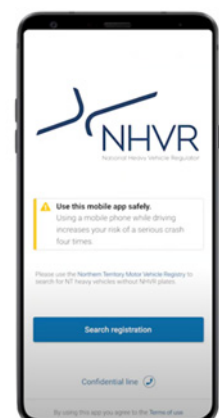
*Source: Image from Business Insider*

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### NHVR WEBINARS AND NEW APP

The National Heavy Vehicle Regulator (NHVR) has posted various updates to their YouTube channel, such as a guide to complete a COVID-19 Safety Plan (for NSW), and their regularly released webinar.

They have also released a new app, the 'NHVR Registration Checker'. The app, available on both iOS and Android devices, allows the user to see details and accreditations about registrations, just by searching the registration number (or a photo)! The app also allows users to access a confidential report phonenumber.



*Source: National Heavy Vehicle Regulator*



# Business Directory

## EDUCATION PROVIDERS

Academy of Road Safety	1300 667 623
Advanced Community College	03 5986 4623
<b>AITAC Pty Ltd</b>	<b>03 5428 6077</b>
Australian Academy of Further Education	03 5428 4185
Box Hill Institute	03 9286 9188
<b>Intelligent Training Solutions</b>	<b>1300 585 866</b>

## INDUSTRY CONTACTS

Australasian College of Road Safety (ACRS)	02 6290 2509
Australian Driver Trainers Association (Victoria)	03 8393 9387
Focus Insurance Brokers	03 9595 0224
Frank's Engineering	03 9595 0224
VicRoads	13 11 71

**LIST YOUR BUSINESS HERE**  
EMAIL: [editorial@its.edu.au](mailto:editorial@its.edu.au)

## IN THE PASSENGER SEAT – VOLUNTEER TEAM

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The deadline for all submissions is the 15<sup>th</sup> of the month, for publication in the following month newsletter (no newsletter in January).

Where possible, articles should be in an unformatted Word document and emailed to:  
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REGISTER FOR YOUR COPY: [www.its.vic.edu.au/newsletter](http://www.its.vic.edu.au/newsletter)

## BUSINESS DIRECTORY

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Alternatively, submissions can be posted to:

IN THE PASSENGER SEAT  
PO BOX 322  
RIDDELLS CREEK, VIC 3431

The contributor's name, address and contact number must accompany each submission.

### SUBMISSION OF PHOTOGRAPHS

Photographs should be supplied as a JPEG or PNG file and emailed to [editorial@its.edu.au](mailto:editorial@its.edu.au)

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