Paid Priority Marking Service
Information Sheet

48 Service – Paid Priority Marking Service

If you require your work to be corrected sooner or want to by-pass Intelligent Training Solutions standard marking procedure, you can select to use our paid priority marking service. This is an <u>optional</u> paid service available to you.

How does the Priority Marking Service work?

There are two ways in which you can select to use this service. They are:

1. You can tick the 'Priority' check box on your assessment submission cover sheet and declaration form.
2. You can upload your assessment to the Priority submission link on your student portal.

Students who wish to use this service will be charged $45 per assessment with payment required in advance.

It is important to note that this fee is separate to any course enrolment fees. If you tick the box or submit your assessment using the priority link, our administration office will send you an invoice upon receipt of your assessment.

Once your invoice has been paid in full, your assessment will be sent to an ITS approved assessor for correction. You will then be provided with your results and feedback within 48 hours from the date payment was received.

<u>**NOTE: You are NOT obligated or required to use this service.**</u>

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48 HOUR SERVICE

STEP 1
CONVERT YOUR COMPLETED ASSESSMENT TO A PDF FORMAT

STEP 2
UPLOAD ASSESSMENT TO THE STUDENT PORTAL

STEP 3
INVOICE GENERATED AND SENT TO YOU

STEP 4
YOUR ASSESSMENT IS DOWNLOADED BY YOUR ASSESSOR

STEP 5
YOUR ASSESSMENT IS CORRECTED BY THE ASSESSOR

STEP 6
FEEDBACK IS GENERATED FOR YOUR ASSESSMENT

STEP 7
IF YOU PASS, YOUR RESULTS ARE ENTERED INTO THE SYSTEM

OR

IF CORRECTIONS ARE NEED, YOUR ASSESSMENT WILL BE RETURNED TO YOU

NEVER EVER GIVE UP!

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