

Course Extension Programs

PLEASE NOTE: If you have handed in all your course work and are simply awaiting results, then you will NOT need to apply for a course extension. This program is for students who require additional time to complete their course.

What is a Standard Extension Program?

Standard course extensions are available to anyone wishing to extend their course at a fee. If a student requires additional time to complete their studies, Intelligent Training Solutions offers extensions on their enrolment expiry date. Extensions are available for a standard monthly fee or for a three-month special price.

Please note: All extensions are applied from the enrolment expiry date without exception.

NOTE: You are NOT obligated or required to use this service.

STANDARD MONTHLY FEE OPTION

Students may select one of the two options available. The standard monthly fee options will cost \$125 per month and will extend the course expiry date by a calendar month starting from the course expiry date.

To order a 1-month extension, visit: <https://www.its.vic.edu.au/store/one-month-course-extension/>

THREE MONTHLY FEE OPTION

The three-monthly option is only \$300 (saving you \$75) and will extend your course expiry date by three calendar months starting from the course expiry date.

To order a 3-month extension, visit: <https://www.its.vic.edu.au/store/three-month-course-extension/>

NON-STANDARD EXTENSIONS

If you wish to apply for a waiver of the standard extension fee of \$125 per month due to extreme hardship, extenuating circumstances, or a debilitating medical condition you may like to apply for a non-standard extension.

To apply for a non-standard extension, please download and return the completed 'Non-standard extension' form.

Link: <https://www.its.vic.edu.au/student-administration/>