



Welcome to the first Edition of ***In the Passenger Seat*** for the year.

### **WHAT CAN YOU EXPECT FROM THIS NEWSLETTER?**

Our aim is to provide all instructors with current industry news, opportunities, advice and a platform to share your experience and knowledge. We extend an open invitation to all in the industry to contribute to this newsletter.

### **WHY THIS NEWSLETTER?**

The greater portion of our industry are independent operators, that's not by chance. Many instructors like the idea of working for themselves.

Whether you work for yourself or a driving school, it is far too easy to become isolated from important information.

The people of Victoria and the Towards Zero road safety campaign are reliant on its four key pillars to be successful in reducing road trauma.

The four key pillars of Safer Roads, Safer Speeds, Safer Vehicles and Safer People are reliant on your contribution.

We know each day, in some way, you give 'Towards Zero' a trusted human voice and an interpretation that changes a driver's behaviour.

Most importantly, you have privileged access to your clients most valuable commodity.... their time. That makes you an invaluable component of the Towards Zero campaign and worthy of support.

**RECEIVE YOUR  
NEWSLETTER DIRECT TO  
YOUR EMAIL**

REGISTER @:  
[WWW.ITS.VIC.EDU.AU/NEWSLETTER](http://WWW.ITS.VIC.EDU.AU/NEWSLETTER)

### **WHO ARE INTELLIGENT TRAINING SOLUTIONS?**

Intelligent Training Solutions (I.T.S) have been part of the driver training industry for over 20 years, having delivered driver training across all facets of the educational sphere.

We have been educating new instructors and supporting them since 1999.

**PICK UP YOUR FREE COPY AT  
PARTICIPATING VICROADS  
OFFICES**

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## SMALL BUSINESS NEWSROOM

In this section of your newsletter we aim to provide you with the latest news from the Australian TAX office relevant to you, and your business.

### TAKE ADVANTAGE OF SMALL BUSINESS CONCESSIONS

#### > Instant asset write-off

Business assets purchased before 30<sup>th</sup> June may be able to be claimed as a full deduction in your 2019 tax return.

*(See the next sub-heading within this newsletter for more information)*

#### > Prepaid expenses

Expenses such as rent, registration fees and insurance paid before 30<sup>th</sup> June that end in the next financial year can be claimed as a deduction in this year's tax return

#### SOURCE:

[www.ato.gov.au/newsroom/smallbusiness](http://www.ato.gov.au/newsroom/smallbusiness)

### **\$30,000 INSTANT ASSET WRITE-OFF** PRESS RELEASE FROM THE ATO DATED 21<sup>st</sup> May 2019



Thinking of purchasing a new or second-hand vehicle for your business?

The ATO's instant asset write-off threshold has been increased to \$30,000 and extended to 30 June 2020.

If you purchase an asset (new or second hand) costing less than \$30,000 and it is used or installed ready for use from 7:30pm AEDT on 2 April 2019, you can claim a deduction for the business portion.

Different thresholds apply for assets purchased before that date:

- from 29 January 2019 until before 7.30pm AEDT on 2 April 2019, the threshold is \$25,000
- before 29 January 2019, the threshold is \$20,000.

You may purchase and claim a deduction for multiple assets provided each asset is under the relevant threshold.

Assets that cost \$30,000 each or more can't be immediately deducted. You can continue to deduct them over time using the small business pool.

Remember, registered tax agents can help you with your tax.

### CONTRIBUTOR SUGGESTION

It has been suggested that we include a **'Money Smart'** section focusing on investing, superannuation, smart purchased, sick pay etc...

This is YOUR industry newsletter so tell us what you think. If you like, or don't like this idea, please let us know.

If you have any other suggestions or can contribute to this section, please email us at [editorial@its.edu.au](mailto:editorial@its.edu.au)

### DEFENSIVE DRIVER COURSES FOR INSTRUCTORS

**CALL: 03 5415 0215**

## SINGLE TOUCH PAYROLL



Release 06<sup>th</sup> May 2019

The topic of employees versus sub-contractors within a driving school is a controversial one that provokes an array of emotions depending on what side of the fence you happen to sit on; however, we will save that conversation for a later edition.



This news story from the ATO website is directed at 'business' in general so we will let you decide if you believe your business fits into this category or not.

**If unsure, please seek the advice of a professional accredited TAX accountant.**

Single Touch Payroll (STP) is a new way of reporting tax and super information to the ATO.

If you are an employer with 19 employees **or less**, you will need to get ready for Single Touch Payroll and start reporting anytime from the 01<sup>st</sup> July 2019 to the 30<sup>th</sup> September 2019.

Single touch payroll reporting has already commenced for businesses with 20 or more employees.

For those micro businesses, **which are businesses that employ between 1 to 4 people**, there are a list of low-cost Single Touch Payroll solutions available on the ATO website.

For more information on STP can be found on the ATO website.

**SOURCE:** [www.ato.gov.au/business/single-touch-payroll](http://www.ato.gov.au/business/single-touch-payroll)



FIRST AID COURSES FOR  
DRIVING INSTRUCTORS

CALL: 03 5415 0215

## BUSINESS – NEWS AND REMINDERS

### BAS QUARTERLY REPORTING



If you lodge online, you may be eligible for an extra two weeks to lodge and pay your quarterly BAS.

### DUE DATES FOR EACH QUARTER

Quarter	Due date
1. July, August and September	28 October
2. October, November and December	28 February
3. January, February and March	28 April
4. April, May and June	28 July

### BAS & GST RECORD KEEPING TIPS

- > Keep records of all driving lessons, fees, expenses, wages and other business costs
- > Keep appropriate records, such as log books to substantiate motor vehicle claims
- > Reconcile sales (driving lessons) with bank statements
- > Use the correct GST accounting method
- > Keep all your tax invoices and other GST records for five years.

### TAX INVOICES

A lot of driving instructors forget that when you provide a driving lesson or test valued at more than \$82.50 (including GST), you should provide an invoice to your client.

If a student or business asks you for a tax invoice you must provide one within 28 days of their request.

For more information visit the ATO website: <https://www.ato.gov.au/Business/GST/Tax-invoices/>

### UPCOMING DATES FOR YOUR BUSINESS

- > **15<sup>th</sup> July 2019** – Only for driving schools registered as a company – issue PAYG withholding payment summaries
- > **22<sup>nd</sup> July 2019** – June monthly BAS due

### Have a ATO related topic you would like to know more about?

Email us at [editorial@its.edu.au](mailto:editorial@its.edu.au) and we will add it to our next edition.

## INSURANCE

In a recent Facebook post from the Driver Trainers of Australia page, there has been some conversation from instructors relating to PL and PI insurance for driver trainers.

It is always best to shop around for insurance, however, if you are having trouble finding a provider, feel free to speak with the following insurance providers known to our industry.

### FENTON GREEN & CO

T: 1800 642 747

W: <https://www.fentongreen.com.au/>

### FOCUS INSURANCE

David can be contacted via the following methods:

E: [david@focusinsurance.com.au](mailto:david@focusinsurance.com.au)

M: 0418 183 798

T: 03 9595 0224

**Remember:** You do not have to be a member of an association to gain access to PL and PI insurance cover.

## VICROADS NEWS AND UPDATES

### myLearners Community Facebook Page



For those of you not aware, VicRoads has a myLearners Community Facebook Page dedicated to helping learner drivers use the myLearners app.

This is a closed group, however, next time you are on Facebook search for myLearners Community and click that join button.



### myLearners App Update

We know a lot of driving instructors and learners have been waiting for this fix to the learner log-book app. VicRoads released their latest app update on iOS in May late. Most iOS users will get this update automatically, but if your learner (or you) are one of those people to change their factory settings to not accept automatic updates, you will have to manually update your app by going to App Store -> My Apps, then look for myLearners and hit update.

This new update was created to fix the following issues learners had been experiencing such as disappearing trips or trips not appearing for approval, server performance issues causing related timeout and login issues and trips stuck offline.

### PUSH-PULL OR HAND OVER HAND?

WHAT STEERING METHOD DO YOU  
TEACH AND WHY?

LET US KNOW: [editorial@its.edu.au](mailto:editorial@its.edu.au)

## VICROADS REGIONAL INSTRUCTOR NEWS



VicRoads have been working with the Victorian Farmers Federation & the National Heavy Vehicle Regulator to amend road rules for rubber-tracked tractors.

Farmers can now move from paddock to paddock across roads, without needing to apply for a permit!

## PARKING @ VICROADS

VicRoads has requested that instructors do not use the VicRoads Service Centre car parks for driver training (lessons) during VicRoads business hours.

We can only imagine the impact this will have on your lessons. Having experienced the congestion within CSC carparks, we understand VicRoads reason for this request.

How will you manage this new requirement? Join the conversation on social media or email us @ [editorial@its.edu.au](mailto:editorial@its.edu.au) and we can share your story in our next edition.

## VICROADS HOLIDAY OPENING HOURS

Public Holiday	What services are not available
<b>27<sup>th</sup> Sep 19</b> AFL Grand Final Friday	VicRoads Call Centre and all Customer Service Centres are closed.
<b>30<sup>th</sup> Oct 19</b>	VicRoads <b>Bendigo</b> Customer Service Centre will be closed
<b>05<sup>th</sup> Nov 19</b> Melbourne Cup Day	VicRoads Centre and all Customer Service Centres are closed <b>except for Bendigo</b> .

<b>25<sup>th</sup> Dec 19</b> Christmas Day	VicRoads Call Centre and all Customer Service Centres are closed.
<b>26<sup>th</sup> Dec 19</b> Boxing Day	VicRoads Call Centre and all Customer Service Centres are closed.

### VICROADS DRIVING INSTRUCTOR MEETINGS

Here is a list of known VicRoads driving instructor meetings.

**Please** remember to check with your local CSC noticeboard to confirm the time and location of your meeting has not changed before attending.

As an industry, it is extremely important to support and encourage these meetings.

DATE	LOCATION	TIME
07 <sup>th</sup> Aug 19	Werribee / Hoppers Crossing	5.00pm
19 <sup>th</sup> Aug 19	Bairnsdale	3.30pm
21 <sup>st</sup> Aug 19	Ballarat	4.45pm
05 <sup>th</sup> Sep 19	Geelong	5.00pm
10 <sup>th</sup> Sep 19	Sale	3.30pm
11 <sup>th</sup> Sep 19	Burwood East	5.00pm
18 <sup>th</sup> Sep 19	Broadmeadows	5.00pm
03 <sup>rd</sup> Oct 19	Melton	5.00pm
09 <sup>th</sup> Oct 19	Heatherton	5.00pm
16 <sup>th</sup> Oct 19	Bundoora	5.00pm



### VICROADS ROADSMART PROGRAM



Unlike Keys2Drive, the VicRoads Road Smart program is a relatively new Road Safety initiative and the first in our memory funded by the Victorian Government that requires

the services of professional driving instructors as part of the educational program.

Road Smart is designed to build on or kick start the road rule knowledge, skills and behaviours of Victorian Year 10 students. This program supports and enhances the Victoria's Graduated Licensing System.

#### HOW DOES ROAD SMART WORK?

There are two main components to the Road Smart program. The first is an interactive classroom session. This session is conducted by accredited individuals that deliver a Road Smart approved presentation.

To become an accredited Road Smart classroom facilitator, simply contact the Road Smart team via email: [roadsmart@roads.vic.gov.au](mailto:roadsmart@roads.vic.gov.au)

**The second component involves YOU!** Once a Victorian secondary school completes the interactive classroom session, they are then eligible for the on-road or off-road component.

There are accredited providers that deliver the 'off-road' component of the Road Smart program.

They are:

- > **Intelligent Training Solutions Pty Ltd**  
PH: 03 5415 0209 or 1300 585 866  
W: <https://www.its.edu.au>  
E: [roadsmart@its.vic.edu.au](mailto:roadsmart@its.vic.edu.au)
- > **Icon Drive Services**  
PH: 0414 950 833 (Rita Waters)  
W: <http://icondrive.com.au/>  
E: [info@icondrive.com.au](mailto:info@icondrive.com.au)

- > **ADTAV**  
PH: (03) 8393 9387  
W: [www.adtav.org.au](http://www.adtav.org.au)  
E: [info@adtav.org.au](mailto:info@adtav.org.au)

The accredited providers listed above have off-road training venues utilised by the Road Smart program for the delivery of the practical driving component.

Intelligent Training Solutions currently has six off-road locations. They are:

- > Melbourne Markets Epping
- > Melbourne Showgrounds, Ascot Vale
- > Calder Park Raceway
- > Shepparton Showgrounds
- > Cranbourne Racecourse
- > Victorian University – Driver Training Complex in Werribee

With additional locations still coming.

**ICON** currently have the following off-road location:

- > Sandown Racecourse

Finally, the ADTAV in their latest newsletter state they have six sites across Victoria.

Unfortunately, we did reach out to Jenny from ADTAV for a list of their training venues but did not get a response back prior to this newsletter being published. Hopefully we will be able to publish their locations in our upcoming edition.

### HOW CAN YOU GET INVOLVED?

To get involved with the practical component of Road Smart simply contact the providers listed above. To be an accredited off-road Road Smart instructor you will need to hold a current DIA, Working with Children card and drive a 5-star ANCAP rated automatic vehicle and complete a one-day off-road training session.

These are the basic criteria required for registering and accrediting yourself with the Road Smart Program.

### IMPORTANT NOTES:

- 1) It is important to know that other providers may have additional criteria for you to complete or adhere to before allowing you to work on their program. Please be sure to check with the other providers regarding their requirements.
- 2) Completing the on-road training session with VicRoads does not satisfy the requirements for become an off-road trainer. The vast majority of practical training sessions and employment opportunity is within the off-road component of the program.

### HOW MUCH DOES BEING A ROAD SMART INSTRUCTOR PAY?

The pay rate for off-road practical sessions is a common question we receive from instructors. **We can only** provide you with the answers relating to Intelligent Training Solutions, however we hope to include information from the other providers in future editions.

For driving instructors who hold their own PL and PI insurance, Intelligent Training Solutions rate of pay is \$60/hour GST inclusive.

For driving instructors who wish to utilise the Intelligent Training Solutions insurance cover, the rate of pay is \$50/hours GST inclusive.

A minimum of 2 hours per day/session is paid regardless of how few students you see. If a Road Smart session is cancelled, Intelligent Training Solutions will provide you with 5 working days' notice. Instructors will be paid if less than 5 days' notice is provided.

**IMPORTANT NOTE:** Pay rates and allowances are determined by the training provider. Please speak with each provider regarding their pay rates.



**UPCOMING ROAD SMART TRAINING. SEE THE PROFESSIONAL DEVELOPMENT SECTION OF THIS NEWSLETTER**

## VICROADS TESTING CENTRES

We hope that in the coming months, this section of the newsletter will provide you with updated information on each of the VicRoads testing offices.

The proposed idea for this section is that the local news of each testing area is shared amongst instructors, especially those instructors visiting the area for a one-off drive test.

Over the coming months we will be reaching out to all VicRoads CSC managers to see if they can contribute information to this section, HOWEVER, it's not just the CSC managers we want to hear from. Your contribution to this section will determine its success. If you have any information about your local VicRoads office that would be beneficial for visiting or local instructors to know, please email us at [editorial@its.edu.au](mailto:editorial@its.edu.au)

Your VICROADS testing offices are:

- **VicRoads Ararat**
- **VicRoads Bairnsdale**
- **VicRoads Ballarat**
- **VicRoads Benalla**
- **VicRoads Bendigo**
- **VicRoads Broadmeadows**
- **VicRoads Bundoora**
- **VicRoads Burwood**
- **VicRoads Carlton**
- **VicRoads Cobram**
- **VicRoads Colac**
- **VicRoads Dandenong**
- **VicRoads Dromana**
- **VicRoads Echuca**
- **VicRoads Frankston**
- **VicRoads Geelong**

- **VicRoads Hamilton**
- **VicRoads Heatherton**
- **VicRoads Hoppers Crossing**
- **VicRoads Kyneton**
- **VicRoads Leongatha**
- **VicRoads Melton**
- **VicRoads Mooroolbark (Appointments Only)**
- **VicRoads Morwell**
- **VicRoads Pakenham**
- **VicRoads Portland**
- **VicRoads Sale**
- **VicRoads Seymour**
- **VicRoads Shepparton**
- **VicRoads Swan Hill**
- **VicRoads Wangaratta**
- **VicRoads Warragul**
- **VicRoads Warrnambool**
- **VicRoads Werribee (Appointments Only)**
- **VicRoads Wodonga**

If we have missed any testing stations in this list, please let us know. This newsletter is run by volunteers and its accuracy maintained by its contributors.

TO CONTRIBUTE TO THIS SECTION EMAIL:  
[editorial@its.edu.au](mailto:editorial@its.edu.au)

**ADVERTISE  
YOUR  
BUSINESS  
HERE**

VICTORIAN SCHOOL HOLIDAYS 2019

Victoria School Holidays 2019

School Holidays	Starts	Finishes
Autumn Holidays	6 Apr 2019 (Sat)	22 Apr 2019 (Mon)
Winter Holidays	29 Jun 2019 (Sat)	14 Jul 2019 (Sun)
Spring Holidays	21 Sep 2019 (Sat)	6 Oct 2019 (Sun)
Summer Holidays	21 Dec 2019 (Sat)	28 Jan 2020 (Tue)

Victoria School Holidays 2019 - [PublicHolidays.com.au](https://publicholidays.com.au/school-holidays/victoria/2019-dates/)  
<https://publicholidays.com.au/school-holidays/victoria/2019-dates/>

WHAT YOU MAY HAVE MISSED ON  
FACEBOOK

Some of you may already know, about 2 years ago Harry Graeve and Cameron Gutterson launched the **Driver Trainers of Australia** Facebook group.



This group is open to all driving instructors across Australia and has proven to be a great resource for instructors enabling you to communicate ideas, share stories, sometimes frustrations, and get up-to-the minute news on what's happening on the roads and at your VicRoads offices.

At the time of writing this summary, the Drive Trainers of Australia Facebook has 273 members, which we believe makes it the largest online driver instructor community in Australia.

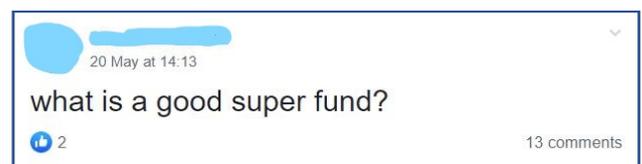
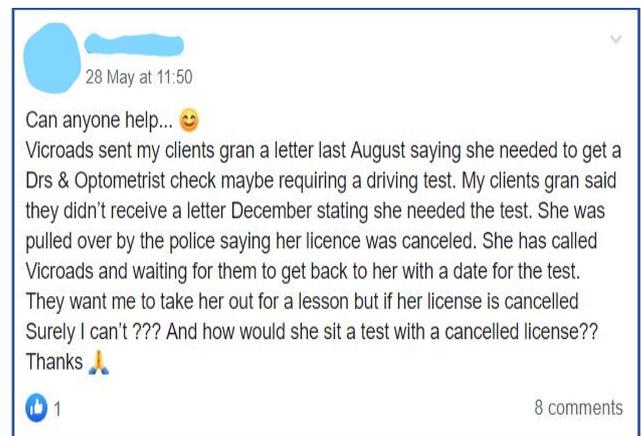
If you know of a larger online driving community in Australia, please let us know via email and we will share it with our industry in the next edition.

Email: [editorial@its.edu.au](mailto:editorial@its.edu.au)

For those interested in joining this Facebook group, simply search for the Driver Training of Australia and join the conversation. Best of all, it's free, no membership required!



Here are a few of the latest Facebook posts from the group. Please note that the individual identities of the group have been removed.



shared a link.  
19 May at 20:14

A good read since we have clients who learn fast and clients who struggle to understand. I will just leave this here.

**Fixed Mindset**

- I'm only good at certain things
- I give up when it gets too hard
- I hate challenges
- I take feedback and criticism personally
- I don't like doing what I don't know

**Growth Mindset**

- I can be good at anything
- I try until I get the results I want
- I embrace challenges
- I welcome feedback and criticism
- I like learning about things I don't know

IDEAPOD.COM  
**The two basic mindsets that shape everything that happens in our lives**

4 1 comment

**Cameron Gutterson**  
Admin · 8 May at 12:22

Victorian Trainers:  
Hi All,  
It is on again, on the 28th of June one of our schools (not a RoadSmart school/program) who participates in our school program will have a full day-drive day on the last day of term. Some here have previously participated in the program. As a reminder, you will have three Year 11 or 12 learner permit holders with you on a drive day, starting and finishing in Essendon, taking in the Macedon Ranges and all the wonderful great driving roads we use on that day as a convoy. We have 37 students for this drive day. (We will need 12 trainers)

It is a paying gig and lunch is provided. Usually, it is from 9.am to around 3.pm, however, given it is the last day of term, we may need to return a little earlier.

You are welcome to market your driving school to the students in your group. If you are interested, please email [admin@its.edu.au](mailto:admin@its.edu.au) Kat and the admin team will fill you in with all the finer details. It is a fun day, if not a little chilly up the top of Mt Macedon. This is not RoadSmart, you do not have to be a Road Smart Trainer to participate in this program. All are welcome to inquire. 😊

Scott Bornholm, Vera Franjo and 6 others 6 comments

is looking for recommendations.  
9 May at 07:46

**Looking for an auto instructor  
Hampton Park Vic. Anyone  
here cover that area?**

2 6 comments

**KEYS2DRIVE**

**KEYS 2 DRIVE**

Australian Government  
Department of Infrastructure,  
Regional Development and Cities

Regardless if you're a sole operator or working for a driving school, you should have all heard, or at least know something about the Keys2Drive program. Keys2Drive is currently in its 11 year of operation starting back in 2008 with the pilot in Tasmania.

For those of you who don't know what Keys2Drive is, the following may interest you.

The official line is 'Keys2Drive is an Australian Government-funded program providing learner drivers and their parents/supervisors a free driving lesson with a Keys2Drive accredited professional driving instructor.'

Basically, Keys2Drive will pay you to deliver a Keys2Drive approved lesson. Many instructors have found that this program adds value to their own business and their learner drivers' experiences.

The Keys2Drive program offers learner drivers a free one-hour lesson to help them and their parents or supervising drivers to safely understand the road and learning pathway together.

### **WHO CAN BECOME A KEYS2DRIVE ACCREDITED DRIVING INSTRUCTOR?**

Any accredited driving instructor can register themselves to become an accredited Keys2Drive trainer. There is NO charge to complete the registration training and the whole course is completed online. From start to finish, the entire

accreditation process should ideally take 3 to 6 weeks depending on the individual.

For more information on becoming accredited with Keys2Drive visit their website:

<https://www.keys2drive.com.au/how-to-get-accredited> or call them on 1800 696 929.

### KEYS2DRIVE UPDATE

#### Reported in April 2019

As reported by the ADTAV newsletter earlier this year, Keys2Drive announced a sliding scale of fees, whereby lessons delivered in regional and remote locations attract a higher rate of pay.

This change was aimed at addressing the Federal Government's request to increase lesson number in underserved areas.

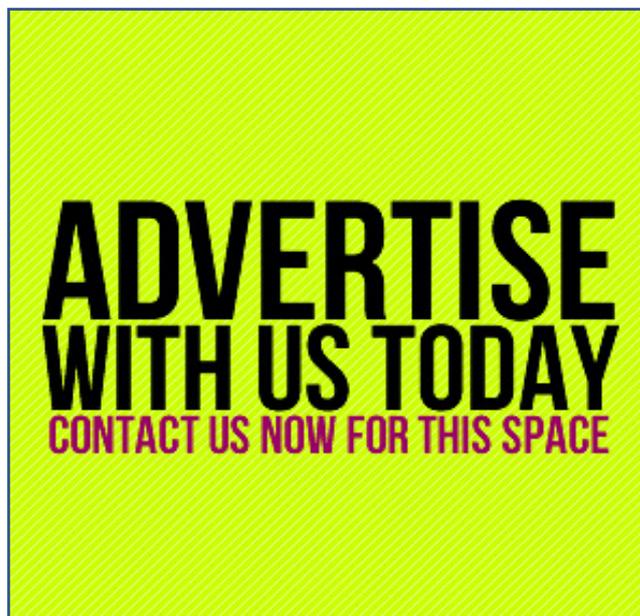
The new pay structure is based on the geographical location of the learner's address and is as follows:

<i>Lesson fee where instructor is registered for GST</i>	ASGS Area – Major Cities of Australia	\$83.93 (inclusive of GST)
	ASGS Area – Inner Regional Australia	\$83.93 (inclusive of GST)
	ASGS Area – Outer Regional Australia	\$99.00 (inclusive of GST)
	ASGS Area – Remote Australia	\$104.50 (inclusive of GST)
	ASGS Area – Very Remote Australia	\$110.00 (inclusive of GST)
<i>Lesson fee where instructor is not registered for GST</i>	ASGS Area – Major Cities of Australia	\$76.30
	ASGS Area – Inner Regional Australia	\$76.30
	ASGS Area – Outer Regional Australia	\$90.00
	ASGS Area – Remote Australia	\$95.00
	ASGS Area – Very Remote Australia	\$100.00

\*Information sourced from the March 2019 ADTAV newsletter

#### Reported in June 2019

In the recent 2019/2020 Federal Budget, the Commonwealth Government invested \$8 million to extend the Keys2Drive program for a further two years extending the program until 30<sup>th</sup> June 2023.



### CAN YOU CONTRIBUTE TO THIS NEWSLETTER?

This newsletter serves to tie our industry together, therefore we would love to hear from you.

We are looking for newsletter ideas, contributions, news and industry related stories to share with the driver training community.

As part of this newsletter we would also love to share influential and inspiring stories of success. If you have a story to share or would like us to interview an influential and inspiring instructor please let us know by emailing us at [editorial@its.edu.au](mailto:editorial@its.edu.au)

Your industry would love to hear from you!

## ADVERTISING OPPORTUNITIES

Support your industry newsletter  
while building awareness of your  
products and services!

We need your support! Our aim is to provide this newsletter **FREE** of charge to ALL Victorian Driving Instructors across all our regions.

We have **four** focal points intended for this publication. They are:

1. To provide instructors from all regions with the latest industry news relevant to their area of operation from key stakeholder and industry representatives.
2. To keep instructors up-to-date on the latest training tips and techniques used across the country and overseas.
3. To provide small business owners (driving instructors) with a source of information and general advice on growing their business within their community.
4. To remain a FREE publication. We want to see this newsletter made available to all instructors.

You can help by advertising your services or products with us.

For advertising rates email us at:  
[editorial@its.edu.au](mailto:editorial@its.edu.au)

## FATIGUE MANAGEMENT WHAT DO YOU TEACH?

Let us know at [editorial@its.edu.au](mailto:editorial@its.edu.au)

### ADVERTISEMENT

As driving instructors, we spend many hours on the road sharing our space with other road users.

**With this much exposure, would you know what to do if confronted with a medical emergency?**

ABN: 25 151 191 669 | RTO: 22570

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COURSE GUIDE – TERM 3



**HLTAID003  
PROVIDE FIRST AID  
(INCLUDES HLTAID001)**



Knowing what to do in the first few minutes following an accident can be the difference between life and death. This nationally accredited certificate provides you with the knowledge, skills and **the confidence** to provide initial emergency care in accordance with approved First Aid principles.

The HLTAID003 course is considered the industry standard in first aid training and is suitable for anybody requiring a Level II first aid certificate for the workplace, the home or for a sport and recreational group.

**Course Type:** Blended Delivery Course (1 Day Practical with a personal study component)

**Time:** 9.00am to 4.30pm

**Local Venues:** Riddells Creek, Gisborne, Kyneton, Romsey, Sunbury, Lancefield, Attwood, Trentham

**Fee:** Ranging from \$105 to \$130

**NOTES:** I.T.S delivers this course AUSTRALIA-WIDE

#### ENROLMENTS FOR TERM 3 – NOW OPEN

- 03<sup>rd</sup> June, 07<sup>th</sup> June, 14<sup>th</sup> June, 15<sup>th</sup> June, 21<sup>st</sup> June, 13<sup>th</sup> July, 20<sup>th</sup> July, 27<sup>th</sup> July, 03<sup>rd</sup> August, 09<sup>th</sup> August, 10<sup>th</sup> August, 17<sup>th</sup> August, 24<sup>th</sup> August with many more dates available.
- Group bookings available all year round and on request

**FOR A FULL LIST OF COURSE DATES VISIT:**

<https://www.its.vic.edu.au/scheduled-events/>

## COMMERCIAL PASSENGER VEHICLES VICTORIA (CPVV) NEWS

### DRIVER ACCREDITATION FEE INVOICING

*News reported in May 2019.*

In May the CPVV reported that they have now fully caught up on the backlog of driver accreditation fee invoicing after sending out just under 11,000 invoices over the last few weeks.

As you can imagine, the majority of the 11,000 invoices would relate to TAXI accreditations, however if you have been affected by the delay you can expect to receive your DIA renewal notice shortly.

### DELAYS TO NEW DRIVER ACCREDITATION APPLICATION PROCESSING

*News reported in April 2019.*

The Australian Criminal Intelligence Commission (ACIC), which completes police history checks on the CPVV's behalf, has advised that it is experiencing significant delays processing applications.

This means CPVV won't receive the results of driver's national history police checks as quickly as usual. These delays, together with a high volume of applications, means that their usual 14-day application turn around will not be met.

CPVV have advised that applicants will receive their application results in due course and apologies in advance for the inconvenience.

## INDUSTRY NEWS

### ROAD DEATHS: MAY 2019 – THE CURRENT FIGURE IS 9.9% HIGHER THAN THE MAY AVERAGE SINCE 2014



Australian Government  
Department of Infrastructure, Transport,  
Regional Development and Local Government  
Bureau of Infrastructure, Transport and Regional Economics

At a glance:

- > There were a total of 111 road deaths during the month of May 2019. The current figure is 9.9 per cent higher than the average of May over the previous five years.
- > During the 12 months ending May 2019, there were 1,204 road deaths. This is a decrease of 3.3 per cent from the 12-month period ending May 2018
- > Presently, the rate of annual deaths per 100,000 population stands at 4.8. This is a 4.8 per cent decrease compared to the rate for the 12 months period ending May 2018.

**SOURCE:** Department of Infrastructure and Regional Development

### OPPOSITION RURAL ROADS SPOKESWOMEN QUESTIONS STATE GOVERNMENTS PRIORITIES

The state minister for roads and road safety has come under attack after the state government cut a number of road safety measures while the road toll skyrockets. The opposition rural roads spokeswoman and member for South West Coast, Roma Britnell, said Jaala Pulford was under fire during the Public Accounts and Estimates Committee hearings this week.



📷 Road trauma: Polwarth MP Richard Riordan and South West Coast MP Roma Britnell next to a giant pot hole located on Timboon-Colac Road, near the Simpson Speedway. Picture: Christine Ansonge

Mrs. Britnell said the latest road toll statistics showed 147 lives had been tragically lost in 2019, up 54.7 per cent on last year. "In regional and rural Victoria the road toll has increased 71 per cent," she said.

Mrs. Britnell said the state budget detailed that the Andrews Government had:

- > Cut the number of alcohol screening tests conducted by 400,000 tests;
- > Failed to increase the number of drug tests conducted, despite evidence which suggests that drugs are a large contributor to the road toll;
- > Cut regional road maintenance for Victoria's major local roads including non-arterial state roads, minor roads and local regional roads;
- > Reduced the benchmark standards for regional roads to meet cracking standards, which leads to potholes and poor road quality;
- > Cut \$47.2 million from the existing Road Safety Strategy 2013-2022 over the past year;
- > Delayed improvements works on major arterial roads, such as Great Alpine Road, Hyland Highway Road and the South Gippsland Highway by a further year; and
- > Proposed to discontinue reporting on the measure of "drivers tested who comply with alcohol limits", which reduces the transparency of the success or otherwise of Victoria's alcohol and drug testing.

Mrs. Britnell said the cuts to funding and programs for road safety come at the same time revenue from speed cameras was expected to increase from \$390 million per year in 2018-19 to \$529 million per year by 2022-23 and \$2.9 billion was to be raided from the Transport Accident Commission in dividends.

**SOURCE:** ACRS – Road Safety Weekly Alert NO. 340

## INDUSTRY CONFERENCE



**WHEN:** 25<sup>th</sup> to 27<sup>th</sup> September 2019

**LOCATION:** Adelaide

**COST:** Ranges between \$880 to \$1,650 plus accommodation.

If you are yet to visit the beautiful city of Adelaide, then the 2019 Australasian Road Safety Conference (ARSC2019) is the conference for you!

Members and non-members are invited to attend the largest road safety-dedicated conference in the Southern Hemisphere. ARSC2019 will be held in Adelaide on the banks of the vibrant Torrens River at the beautiful Adelaide Convention Centre complex, from 25 to 27 September 2019.

With the theme of 'Leading the Way – Towards Zero', ARSC2019 will showcase the regions outstanding researchers, practitioners, policy-makers and industry spanning the plethora of road safety issues identified in the United Nations Decade of Action for Road Safety:

- > Road Safety Management;
- > Infrastructure;
- > Safe Vehicles;
- > User Behaviours, and
- > Post-Crash Care.

ARSC2019 will bring with it a special focus on engaging all levels of government and community, from city to the bush. The comprehensive 3-day scientific program will showcase the latest:

- > Research;
- > Education;
- > Policy programs;
- > Policies and management strategies;
- > Technological developments in the field;
- > National and international keynote speakers;
- > Oral and poster presentations;
- > Expansive stakeholder exhibition; and
- > Workshops and interactive symposia.

The ARSC2019 is expected to attract between 600-800 delegates so why not join this positivity and momentum. For more information visit their

website:

<https://australasianroadsafetyconference.com.au/>

## 2019 TRANZnet CONFERENCE



This year's TRANZnet conference will be hosted in Darwin, NT.

With a strong emphasis on networking and Heavy Vehicle driver training, this year's conference offers great opportunities for all. Keep up to date on the latest RTO and trainer / assessor requirements.



TRANZnet Association Inc.

2019 Annual Conference

Darwin, N.T.

**WHEN:** 09<sup>th</sup> October to 11<sup>th</sup> October 2019

**LOCATION:** Darwin, NT

**COST:** Ranges from \$160 to \$460

**WEBSITE:** <https://www.tranznet.org/>

## 2019 ADTAV ANNUAL CONFERENCE

**SAVE THE DATE**

**OCTOBER 26<sup>TH</sup> AND 27<sup>TH</sup>**

The Australian Driver Trainers Association (Victoria) will also be holding their annual driving instructors conference, scheduled for October 26<sup>th</sup> and 27<sup>th</sup> of 2019.

More information will be provided on this conference once it becomes available.

## TRANSPORT ACCIDENT COMMISSION (TAC) NEWS



The TAC released their latest road safety video with the message **'When you're on the phone, you're driving blind.'**

To view the ad visit:

<https://www.youtube.com/watch?v=JCSWRRCB1Ek>

Let us know what you think of this TAC Road Safety message by emailing us at [editorial@its.edu.au](mailto:editorial@its.edu.au). We will try to publish the best comments in the next edition of this newsletter.

## MEDIA COVERAGE



**'I hope I'm wrong, but...'**

On Friday 31<sup>st</sup> May 2019 Neil Mitchell drew much needed attention to the Victorian Road Safety Summit stating that he hopes he's wrong, but fears Victoria's road safety summit is little more than 'spin and window dressing'

To listen to the full segment from his radio show visit: <https://www.its.vic.edu.au/wp-content/uploads/2019/05/Neil-Mitchell-Victorias-road-safety-summit-2019.mp3>

## PROFESSIONAL DEVELOPMENT OPPORTUNITIES



### ROAD SMART TRAINING

Intelligent Training Solutions together with VicRoads will be hosting a series of Road Smart training sessions for any

instructor waiting to become an accredited off-road Road Smart instructor.

This is a great Professional Development opportunity and creates a new range of work for your business. Lunch will be provided to you on the day.

#### SESSION 1

**WHEN:** Friday 05<sup>th</sup> July 2019

**WHERE:** Melbourne Markets Epping

**TIME:** 08:30am to 4.30pm

**COST:** **FREE**

#### SESSION 2

**WHEN:** Friday 26<sup>th</sup> July 2019

**WHERE:** Melbourne Markets Epping

**TIME:** 08:30am to 4.30pm

**COST:** **FREE**

#### SESSION 3

**WHEN:** Friday 09<sup>th</sup> August 2019

**WHERE:** Cranbourne Racecourse

**TIME:** 08:30am to 4.30pm

**COST:** **FREE**

NOTE: Additional Road Smart training session will be available in the next edition of this newsletter.

## INDUSTRY COURSES – UPCOMING COURSES

### CAR DRIVING INSTRUCTOR COURSE



TLI41218 Certificate IV in Transport & Logistics (Road Transport – Car Driving Instructor Course)

**WHEN:** Term 3 enrolments NOW OPEN

For more information visit our website  
[www.its.edu.au](http://www.its.edu.au)

### HEAVY VEHICLE INSTRUCTOR COURSE



TLI41318 Certificate IV in Transport & Logistics (Road Transport – Heavy Vehicle Driving Instructor Course)

**WHEN:** Term 3 enrolments NOW OPEN

For more information visit our website  
[www.its.edu.au](http://www.its.edu.au)

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## EMPLOYMENT OPPORTUNITIES

**EMPLOYMENT  
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Box Hill Institute.....03 9286 9188  
**Intelligent Training  
Solutions.....1300 585 866**

**INDUSTRY CONTACTS**

Australasian College of Road Safety  
(ACRS).....(02) 6290 2509  
Australian Driver Trainers Association  
(Victoria).....(03) 8393 9387  
Focus Insurance Brokers.....(03) 9595 0224  
Frank's Engineering  
(Dual Control Installer).....(03) 9354 0400  
VicRoads.....13 11 71

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The deadline for all submissions is the 15<sup>th</sup> of the month, for publication in the following month newsletter (expect December).

Where possible, articles should be in an unformatted Word document and emailed to: [editorial@its.edu.au](mailto:editorial@its.edu.au)

Alternatively, submissions can be posted to:

**IN THE PASSENGER SEAT  
PO BOX 322  
RIDDELLS CREEK, VIC 3431**

The contributor's name, address and contact number must accompany each submission.

**SUBMISSION OF PHOTOGRAPHS**

Photographs should be supplied as a JPEG or PNG file and emailed to [editorial@its.edu.au](mailto:editorial@its.edu.au)

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## IN UPCOMING EDITIONS

- Travel Happy (Share the Road) – What is it? What resources are available to instructors?
- Training tips
- Instructing v coaching
- Driver psychology
- Training the grey fleet and much more!

Feel like contributing to this newsletter? Email us at [editorial@its.edu.au](mailto:editorial@its.edu.au) with your suggestions, comments or ideas.

We would love to hear from you.